

# EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

## Course: *E0362 Train-the Trainer for G0364 Multihazard Emergency Planning for Schools*

### Course Dates:

March 2-4, 2015

August 24-26, 2015

### Travel Dates:

March 1 and 5, 2015

August 23 and 27, 2015

### Course Length:

This course is 3 days in length.

### Location:

Emergency Management Institute (EMI)  
National Emergency Training Center (NETC)  
Emmitsburg, Maryland

### Course Description:

This course prepares participants to deliver G0364, Multihazard Emergency Planning for Schools, field course.

### Course Goals:

The purpose of the Train-the-Trainer (TTT) is to develop a cadre of instructors capable of teaching the Multihazard Emergency Planning for Schools (G0364) field course within their State or local regions.

### Prerequisites:

Completion of IS-0100.b, Introduction to the Incident Command System, ICS-100; or ICS-100.SCa, Introduction to the Incident Command System (ICS-100) for Schools; IS-0700.a, National Incident Management System, An Introduction; and E0361 Multihazard Emergency Planning for Schools, or G0364, Multihazard Emergency Planning for Schools field course.

### Continuing Education Units (CEU's):

EMI awards 2.4 CEUs for completion of this course.

### Target Audience:

The target audience for this course includes school administrators, State and local Emergency Managers; and first responders. Participants must demonstrate a working knowledge of school planning through experience and training, and must be experienced in adult education.

### To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor or sponsoring agency official. **The supervisor or sponsoring agency official will forward the application to the State Training Officer (STO). The STO is responsible for approving and submitting applications to:**

NETC Admissions Office (Room I-216)

National Emergency Training Center

16825 South Seton Avenue

Emmitsburg, MD 21727-8998

Phone: (301) 447-1035 Fax: (301) 447-1658

Email: [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov)

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

Note to Regional Training Managers (RTMs), Regional Program Managers (RPMs) and State Training Officers (STOs): The FEMA Form 119-25-1 must be received by NETC Admissions – no later than January 16, 2015; and July 13, 2015, respectively.

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### Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:



[http://training.fema.gov/EMIWeb/downloads/NETC\\_Welcome\\_Package.pdf](http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf)

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email [FEMA-netc-housing@fema.dhs.gov](mailto:FEMA-netc-housing@fema.dhs.gov).

### Travel Authorizations (TA):

All Federal travelers must have an approved TA prior to travel. A copy of the TA must be presented upon arrival. No exceptions are made to the NETC policy.

### Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN is no longer required.**

### How do I obtain my FEMA SID number?

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the "Need a FEMA SID" button on the right side of the screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

### What do I do with this new SID number I have been assigned?

The SID number is used in place of the SSN on your General Admissions Application (FEMA Form 119-25-1).

### EMI Point of Contact:

For additional information contact the course manager, Dawn Warehime, at (301) 447-1309 or by email at:

[Dawn.warehime@fema.dhs.gov](mailto:Dawn.warehime@fema.dhs.gov).

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